

Informed Consent Form

LSE RESEARCH PROJECT

For females aged 18 and above /
For females aged below 18 unaccompanied by a guardian or parent ("emancipated minors")

Introduction

Hello. Our names are ...[NAMES]..... We are part of a team from the London School of Economics and the University Teaching Hospital in Lusaka and are conducting research on the health of women and girls in Zambia. As part of this study, we are talking to a number of women and girls at this hospital in order to find out experiences related to women's health. You were selected for this study because you received treatment here today at UTH.

What are we asking of you?

We are asking you to help us understand more about the experiences of women and their health. Should you agree to participate, we will ask you questions about your experiences. All the information that you provide will remain anonymous, which means that no-one will be able to know who you are. This interview will take about one hour of your time. Your views are important to us and we would like to record the interview so that we can remember the conversation.

What are the potential benefits of participating?

The intention of this study is to contribute towards understanding the health of women in Zambia. By participating in this interview, you will be providing information that will be useful in designing more effective policies and programmes for women's health,

What happens if I don't want to participate?

Participation is voluntary and there are no consequences for refusing to participate. Before making a decision about participation, please feel free to ask any questions about what we have just said.

If you agree to participate, we will ask you to thumbprint or sign this form to show that the study has been explained to you and that you agree to be part of it. You may decide to end your participation in the interview at any time if you don't feel comfortable about continuing.

What happens if I want to know more?

If you wish to have further information or if you have questions you wish to ask after the interview, please contact:

Dr Bellington Vwalika, Head, Dept. of Obstetrics & Gynaecology, UTH, Tel: 0966 782 971

Or

Dr James Munthali, Chairman of the UNZA Biomedical Research Ethics Committee, Tel: 0966 765 422

1. Instruction to Interviewer: Ask respondent the following:

'Are you willing to participate in a recorded interview to discuss the issues that I've just mentioned? Please remember that you do not have to participate if you do not want to.'

2. Instruction to Interviewer: Ask respondent the following:

'Do we have your permission to look at your hospital notes and to ask medical professionals about your care here?' Please remember that you do not have to participate if you do not want to.'

3. Instruction to Interviewer: Ask respondent the following:

'Do we have your permission to include your information, without your name, in our research findings, which will be shared and published''

Interviewer's Declaration

I,..... Date

hereby declare that I have explained clearly to the participant the aims and objectives of this study. I have received the participant's consent to participate according to the components agreed.

Respondent's Declaration

	YES	NO
I have been given an opportunity to ask any questions I may have, and all such questions or inquiries have been answered to my satisfaction. I have been informed orally and in writing of whom to contact in case I have questions.		
I give my consent to participate in this study		
I agree to participate in a recorded interview		
I give permission for my hospital notes to be examined and my case to be discussed With medical practitioners		
I give permission to include my information, without my name, in your research findings, which will be shared and published		

Respondent's Thumbprint or signature

Date: -----

Informed Consent Form**LSE RESEARCH PROJECT****For females aged below 18 accompanied by a guardian or parent****Instruction to Interviewer: introduce the study as follows**

'Hello. Our names are TO BE COMPLETED..... We are part of a team from the London School of Economics and the University Teaching Hospital in Lusaka and are conducting research on the health of women and girls in Zambia. As part of this study, we are talking to a number of women and girls at this hospital in order to find out experiences. She was selected for this study because she received treatment here today at UTH.

What are we asking of you?

We are asking you to help us understand more about the experiences of women and their health. Should you and she agree to participate, we will ask her questions about her experiences. She was selected for this study because she received treatment here at UTH. All the information that she provides will remain anonymous, which means that no-one will be able to know who she is. This interview will take about one hour of her time. Her views are important to us and we would like to record the interview so that we can remember the conversation.

What are the potential benefits of participating?

The intention of this study is to contribute towards understanding the health of women and girls in Zambia. By participating in this interview, she will be providing information that will be useful in designing more effective policies and programmes for women's health,

What happens if I don't want to participate?

Participation is voluntary and there are no consequences for refusing to participate. Before making a decision about participation, please both feel free to ask any questions about what we have just said.

If you agree to her participation and she agrees to participate, we will ask you as her parent or guardian to thumbprint or sign this form to show that the study has been explained to you and that you agree for NAME to be part of it. She or you may decide to end her participation in the interview at any time if she doesn't feel comfortable about continuing.

What happens if I want to know more?

If you wish to have further information or if you have questions you wish to ask after the interview, please contact:

Dr Bellington Vwalika, Head, Dept. of Obstetrics & Gynaecology, UTH, Tel: 0966 782 971

Or

Dr James Munthali, Chairman of the UNZA Biomedical Research Ethics Committee, Tel: 0966 765 422

1. Interviewer: ask guardian / parent

It is possible that some of the questions we will be asking might be considered sensitive and personal. [CHILD’S NAME]’s decision to participate in this project is completely voluntary. She will be free to ask us to stop the interview if she is uncomfortable, or to decline to answer any questions that make her uncomfortable. May I now ask if you would like your child/dependant to participate in the study? ‘

2. Interviewer: ask child

It is possible that some of the questions we will be asking might be considered sensitive and personal. Your decision to participate in this project is completely voluntary. You will be free to ask us to stop the interview if you are uncomfortable, or to decline to answer any questions that make you uncomfortable. May I now ask if you would like to participate in the study?

3. Instruction to Interviewer: Ask respondent the following:

‘Do we have your permission to look at NAME’S hospital notes and to ask medical professionals about her care here?’ Please remember that you do not have to participate if you do not want to.’

4. Instruction to Interviewer:

Ask parent/guardian the following: ‘Do we have your permission to include her information, without your name, in our research findings, which will be shared and published”

I. Interviewer’s Declaration

I, [name]..... [Signature:] -----

Date

hereby declare that I have explained clearly to the participant and her guardian the aims, objectives, and benefits of participating in the study. I have received their consent to participation in a recorded interview.

RESPONDENT

	YES	NO
I have been given an opportunity to ask any questions I may have, and all such questions or inquiries have been answered to my satisfaction. I have been informed orally and in writing of whom to contact in case I have questions.		
I give my consent for my child /ward to participate in this study		
I agree to allow my child/ward to participate in a recorded interview		
I give permission for my child's/ward's hospital notes to be examined and her case to be discussed with medical practitioners		
I give permission to include her information, without her name, in your research findings, which will be shared and published		

The above details about the study and the basis of participation have been explained to me and I agree to let my child/dependant take part in the study. I understand that I am free to choose whether or not to have my child/dependant be part of the study. I also understand that if I do not want her to go on with the study, I can withdraw her from participating in the study at any time. Please sign here if you agree for your child/dependant to participate in the interview:

Parent / Guardian's Thumbprint or signature

Date: -----

Note: Signed copies of this form must be retained on file by the PI

SID: |_|_|_|_|_|_|_|_|_|

Informed Consent Form for follow up

LSE RESEARCH PROJECT

For females aged 18 and above /
For females aged below 18 unaccompanied by a guardian or parent ("emancipated minors")

Instruction to Interviewer after interview has finished: Ask respondent the following:

'Thank you for sharing what happened with us. Finally I want to ask you whether you are willing to speak to us again in about 6 months from now. We'd like to hear how things are going. It would take place here, and on the same day we can offer you a free check up with Dr Bellington Vwalika (he's the head of the department here) at his clinic here at the hospital.

Would you like to do that? Please remember that you do not have to participate in this next stage if you do not want to.'

Yes ___ No ___

If Yes

'OK then we'll give you an appointment date now.

Also do you have a personal cellphone or email?

If yes – would you like us to text or email you with a reminder the week before?

It would just mention the date and time of a check up at UTH, no details.

If yes which number(s) / address should we use?'

Cellphone #1 _____ Cellphone #2 _____

Email address _____

Any special instructions _____

Interviewer's Declaration

I,..... Date

I have received the participant's consent to make her an appointment for a follow up interview
on Date

"I have been given an opportunity to ask any questions I may have, and all such questions or inquiries have been answered to my satisfaction. I hereby give my agreement to an appointment for a follow up interview with my child/dependant"

Respondent's Thumbprint or signature

Date: -----

Interviewer's Declaration

I,..... Date

I have received the participant's consent to send her a reminder text / email (delete inapplicable) regarding the above appointment

"I hereby give my agreement to being sent a reminder for the appointment at UTH."

Respondent's Thumbprint or signature

Date: -----

Note: Signed copies of this form must be retained on file

Informed Consent Form for follow up

LSE RESEARCH PROJECT

For females aged below 18 accompanied by a guardian or parent

Instruction to Interviewer: Ask respondent the following:

'We'd like to thank [CHILD'S NAME] for sharing what happened with us. Finally I want to ask whether you are willing for her to speak to us again in about 6 months from now. We'd like to hear how things are going. It would take place here, and at the same time we can offer her a free check up with Dr Bellington Vwalika (he's the head of the department here) at his clinic here at the hospital.

Would you like this to happen if [CHILD'S NAME] agrees? Please remember that she does not have to participate in this next stage if she does not want to.'

Yes ___ No ___

If Yes

'OK then we'll give you an appointment date now.

Also do you have a personal cellphone or email? If yes – would you like us to text or email you with a reminder the week before?

It would just mention the date and time of a check up at UTH, no details.

If yes which number(s) / address should we use?'

Cellphone _____

Email address _____

Any special instructions _____

Interviewer's Declaration

I,..... Date

I have received the participant and her guardian's consent to make her an appointment for a follow up interview

on Date

"I have been given an opportunity to ask any questions I may have, and all such questions or inquiries have been answered to my satisfaction. I hereby give my agreement to an appointment for a follow up interview."

Respondent's Thumbprint or signature

Date: -----

Interviewer's Declaration

I,..... Date

I have received the participant and her guardian's consent to send a reminder text / email (delete inapplicable) regarding the above appointment

"I hereby give my agreement to being sent a reminder for the appointment at UTH."

Respondent's Thumbprint or signature

Date: -----

Note: Signed copies of this form must be retained on file by the PI